



# ADMINISTRATION

UCA 9-7-201, 203, 205

The Library Administration Program provides general leadership and management for the Utah State Library. The program works with Utah libraries of all types (public, academic, school and special), state officials, the State Library Board, the Department of Heritage and Arts, the Blind and Disabled Consumer Advisory Committee, state agencies, county commissioners, and other boards and professional associations to assure the accountability and responsiveness of the State Library’s programs and services. Administration coordinates planning for the improvement of library services in Utah and monitors legislation affecting libraries. The program’s functions include: leadership; planning and evaluation; professional development for staff members; management; purchasing; document distribution; risk management; facilities; external relations; and public relations. Through the program’s leadership, Utah libraries stay relevant.

## State Library Division | FY 2017-2019 Actuals

Revenue	FY 2017	FY 2018	FY 2019
General Fund	\$4,498,000	\$4,594,600	\$4,597,700
Dedicated Credits	\$2,091,400	\$1,967,800	\$1,975,400
Federal Funds	\$1,403,900	\$1,625,500	\$2,199,800
Beginning Balance	\$187,400	\$229,300	\$229,800
Non-Lapsing	(\$229,400)	(\$229,800)	(\$469,500)
<b>Total</b>	<b>\$7,951,300</b>	<b>\$8,187,400</b>	<b>\$8,533,200</b>

### Expenditures

Personnel	\$3,887,400	\$3,732,700	\$3,749,500
In-State Travel	\$42,900	\$43,700	\$71,600
Out-of-State Travel	\$23,200	\$31,600	\$30,000
Current Expense	\$2,685,700	\$3,254,400	\$3,168,600
Data Processing Current Expense	\$287,800	\$322,700	\$248,300
Data Processing Capital Expense	\$2,000	\$19,000	–
Pass-Through	\$1,022,300	\$783,300	\$1,265,200
<b>Total</b>	<b>\$7,951,300</b>	<b>\$8,187,400</b>	<b>\$8,533,200</b>



# BLIND PROGRAM

UCA 9-7-250(J)

The Program for the Blind and Disabled provides library services and braille, audio, and large print reading materials to blind, visually and print impaired, and physically disabled individuals in Utah. The program also brailles and records materials of local and regional interest, or materials written by local and regional authors. The program partners with the Utah Department of Corrections to utilize inmates to produce these audio materials. In addition to serving Utah patrons, State Library contracts with 21 states nationwide to circulate braille materials. The braille collection is the largest in the world. The State Library contracts with the Library of Congress, National Library Service to house the Multistate Center West.

<b>Blind &amp; Disabled</b>			
<b>Revenue</b>	<b>FY 2017</b>	<b>FY 2018</b>	<b>FY 2019</b>
General Fund	\$881,100	\$777,900	\$716,400
Dedicated Credits	\$901,300	\$904,100	\$929,900
Federal Funds	\$16,500	\$65,400	\$56,200
<b>Total</b>	<b>\$1,798,900</b>	<b>\$1,747,400</b>	<b>\$1,702,500</b>
<b>Expenditures</b>			
Personnel	\$1,553,900	\$1,534,500	\$1,505,000
In-State Travel	-	\$400	\$100
Out-of-State Travel	\$3,400	\$9,100	\$8,900
Current Expense	\$105,500	\$126,400	\$94,900
Data Processing Current Expense	\$134,100	\$77,000	\$93,600
Data Processing Capital Expense	\$2,000	-	-
<b>Total</b>	<b>\$1,798,900</b>	<b>\$1,747,400</b>	<b>\$1,702,500</b>

## Contact | Blind & Disabled

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# LIBRARY DEVELOPMENT PROGRAM

UCA 9-7-201(3), 203(2), 205, 211

The Library Development Program supports library services throughout Utah. The specific focus is on public library services provided by Utah’s cities and counties. Program consultants are experienced professional librarians who work directly with the staff and boards of established, new, and emerging libraries to meet quality standards in all areas of library operations. The program administers and coordinates federal and privately funded statewide grants to all types of libraries in Utah.

## Library Development

Revenue	FY 2017	FY 2018	FY 2019
General Fund	\$446,900	\$303,900	\$638,100
Federal Funds	\$367,900	\$235,000	\$800,800
<b>Total</b>	<b>\$814,800</b>	<b>\$538,900</b>	<b>\$1,438,900</b>
<b>Expenditures</b>			
Personnel	\$467,100	\$457,900	\$583,400
In-State Travel	\$3,700	\$5,900	\$19,100
Out-of-State Travel	\$8,000	\$8,200	\$8,400
Current Expense	\$108,000	\$43,400	\$302,800
Data Processing Current Expense	\$4,600	\$10,500	\$17,400
Pass-Through	\$223,400	\$13,000	\$507,800
<b>Total</b>	<b>\$814,800</b>	<b>\$538,900</b>	<b>\$1,438,900</b>

## Contact | Library Development

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# BOOKMOBILE PROGRAM

UCA 9-7-201(3), 205(1)(F), 205(2)

The Bookmobile Program provides cooperative development of local public library services. Bookmobile service is funded primarily by county governments and partially by state funds. The Utah State Library provides administrative and organizational support needed for basic library services for each entity with which there is a Memorandum of Understanding.

Throughout the state in FY19, there were eight trucks serving 10 counties. One librarian and one technician work as a team to prepare and provide service from each truck. A fixed-site headquarters also serves local community users. The Bookmobile Program plays an integral role in rural Utah and has been in service since 1947.

<b>Bookmobiles</b>			
<b>Revenue</b>	<b>FY 2017</b>	<b>FY 2018</b>	<b>FY 2019</b>
General Fund	\$421,300	\$426,000	\$1,334,400
Federal Funds	\$9,200	\$142,000	\$98,700
Dedicated Credits	\$824,600	\$689,200	\$659,000
<b>Total</b>	<b>\$1,255,100</b>	<b>\$1,257,200</b>	<b>\$2,092,100</b>
<b>Expenditures</b>			
Personnel	\$869,100	\$770,400	\$758,900
In-State Travel	\$32,400	\$29,200	\$45,800
Out-of-State Travel	\$2,300	\$3,900	\$4,300
Current Expense	\$331,200	\$414,600	\$670,600
Data Processing Current Expense	\$20,100	\$39,100	\$47,500
<b>Total</b>	<b>\$1,255,100</b>	<b>\$1,257,200</b>	<b>\$2,092,100</b>

## Contact | Bookmobile Program

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# LIBRARY RESOURCES

UCA 9-7-203, 205, 208, 210

The Library Resources Program delivers magazines, newspapers, business resources, and downloadable e-audio books to Utah residents and support services to Utah’s libraries. Emphasis is on providing training for the staff in smaller libraries, offered through the Continuing Education program. Library Resources partners with the Utah Education Network and Utah’s Academic Libraries to provide additional resources and has cooperation agreements with State Archives, the State Law Library, the Department of Transportation, State History, and Administrative Rules. Additionally, the program coordinates the state-funded Community Library Enhancement Funds.

## Library Resources

Revenue	FY 2017	FY 2018	FY 2019
General Fund	\$1,683,900	\$2,055,700	\$1,021,400
Federal Funds	\$1,010,300	\$1,183,100	\$1,124,100
Beginning Balance	\$187,400	\$229,300	\$229,800
Closing Balance (non-lapsing)	(\$229,300)	(\$229,800)	(\$469,500)
<b>Total</b>	<b>\$2,652,300</b>	<b>\$3,238,300</b>	<b>\$2,025,800</b>

## Expenditures

Personnel	\$716,300	\$709,300	\$568,400
In-State Travel	\$4,700	\$7,100	\$3,200
Out-of-State Travel	\$3,600	\$7,600	\$4,600
Current Expense	\$1,004,000	\$1,530,000	\$1,173,200
Data Processing Current Expense	\$124,800	\$195,000	\$84,000
Data Processing Capital Expense	–	\$19,000	–
Pass-Through	\$798,900	\$770,300	\$192,400
<b>Total</b>	<b>\$2,652,300</b>	<b>\$3,238,300</b>	<b>\$2,025,800</b>

## Contact | Library Resources

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